

**Channel 2**  
**LOCAL ANNOUNCEMENT FORM**  
Public Service Announcements Only



Please fill out form completely or your announcement may not air. Provide the name and phone number of a contact person if there should be any questions about your ad.

You can submit your request in any of the following ways:

- You may drop this form off at one of our office locations:  
2 Willipie Street, Wapakoneta  
155 East High Street, St. Marys
- Via e-mail: [announcements@telsco.com](mailto:announcements@telsco.com)
- Via fax: 419-739-2399
- Via U.S. Mail: P.O. Box 408 Wapakoneta, OH 45895

Organization/Group: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone # \_\_\_\_\_

Address: \_\_\_\_\_

Announcement start date: \_\_\_\_\_

Wapakoneta Channel 2 \_\_\_\_\_ St. Marys Channel 2 \_\_\_\_\_ Both \_\_\_\_\_

Please print your announcement below as you would like it to appear. Limit to 50 words or less. Include all significant information: date, time, location, hours, and phone number for additional information. Your ad will run for 30 days from the time it is posted online, or until the event (if less than 30 days). TSC reserves the right to edit the announcement. Please allow up to 5 business days to prepare and air PSA announcements. Thank you!

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**Office Use Only**

Recorded: \_\_\_\_\_ Done: \_\_\_\_\_ Saved as: \_\_\_\_\_  
Air to: \_\_\_\_\_ TSC Employee: \_\_\_\_\_ Wapak: \_\_\_\_\_ SM: \_\_\_\_\_